

# Invitation for Tender for Electronic Voting Machine

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National Cooperative Bank Ltd. invites sealed tenders from interested firms for Electronic Voting Machine services on rent, including operation expenses and manpower services, as mentioned in the bid document for conducting the election of the Board of Directors and the Account Supervision Committee. The election program is to be conducted on 2083/02/09 (Saturday) in all 7 provinces.

## **Eligibility criteria:**

1. The bid document form with detailed ToR can be obtained from the Operation and General Service Department of the Bank after depositing a non-refundable fee of NPR 1,000 (Nepalese Rupees One Thousand only) at the National Cooperative Bank Limited Head Office, Pulchowk or Bank Account Number: 4841384006524006 (NIC Asia Bank Limited, Thamel Branch)
2. Eligible and interested suppliers should be registered firms/companies in Nepal and shall be authorized dealers/agents of the producer of the goods. An authorization letter from the respective producers or service provider of the goods must be submitted as per the technical specifications specified in the form. 5% of the bid amount must be kept as Bid Bond. Those bid bond could be collected either in cash or in bank guarantee. However, all collected bid guarantee will be released only after completion of work or replace by performance guarantee.
3. Copies of the company/firm registration certificate, VAT/PAN registration certificate, and tax clearance certificate of the previous fiscal year shall be submitted with the Bid document.
4. Concerned firms/companies fulfilling the criteria may submit their sealed bids, with detailed specifications, to NCBL Head Office, Operation and General Service Department, Pulchowk, Lalitpur, Nepal within 7 days from the first date of publication of this notice during office hours. In case the last date of submission is declared a public holiday, the sealed bid can be submitted on the next working day. The bank reserves the right, at its sole discretion, to accept or reject any or all bids without disclosing any reason thereof.



**National** | राष्ट्रिय सहकारी बैंक लिमिटेड  
**Co-operative Bank Limited (NCBL)**

केन्द्रीय कार्यालय पुल्चोक, ललितपुर, फोन: ०१-५१८०१८२, Web www.ncbl.coop